

COLÉGIATE PREPARATORY ACADEMY, INC.

Meeting of the Board of Directors
October 6, 2025

Board of Directors

Luis Fuste, President & Board Chair (*Present*)
Roberto Blanch, Secretary (*Present*)
Susie Dopico (*Present*)

***In order to allow greater community involvement, today's meeting was held physically at the school and via communications media technology.*

Minutes

1. Opening Exercises

- a. Called to Order at 11:03am
- b. Established a Quorum

2. Public Comment – None

3. Consent Agenda - All items listed with letter designations are considered routine and will be enacted by one motion.

- a. **APPROVED:** The Board approved the May 19, 2025 Board Meeting Minutes.
- b. **APPROVED:** The Board approved to continue the authorization for the 2025-2026 school year to authorize Ms. Susie Dopico (Board Member/Educator) the ability to execute, on behalf of the Board of Directors, all academic / education items and deliverables due to the individual sponsors, including but not limited to Out of Field Waivers, Employee Contracts, School Improvement Plans, Title 1 Budgets, District / State Deliverables, etc...
- c. **APPROVED:** The Board approved to continue to utilize the Doral Leadership Institute Consortium of Public Charter Schools Instructional Personnel Evaluation System and School Administrator Evaluation System as the Teacher and Administrator Evaluation Tool.
- d. **APPROVED:** The Board approved the Drug-Fee and Alcohol-Free Workplace Policy.
- e. **APPROVED:** The Board approved to authorize the Principal (as the board designee) to sign for all state and federal grant forms as they relate to their school.
- f. **APPROVED:** The Board approved to submit the Teacher Salary Increase Allocation Plan.
- g. **APPROVED:** The Board approved the Background Screening Policy for new applicants.

Motion to approve the consent agenda by R. Blanch; second by L. Fuste; motion passed unanimously

4. Action & Discussion Items

- a. Principal Report (*Noelle Iglesias*)
 - a. Enrollment is a 96; enrollment fluctuates as some students have transitioned to the private virtual school as there is no testing and Step Up.
- b. Financial Report (*Alina Chester/ Ana Martinez*)
 - a. Review of pending budget revisions, including repayment of referendum funds, increased virtual fees, reallocation of teacher salaries to be split with the virtual school.
 - b. The Annual Audit will be reviewed at the next meeting.
 - c. **APPROVED:** The Board approved the revised Annual Budget as presented.
Motion to approve by R. Blanch; second by L. Fuste; motion passed unanimously
- c. Other Items by Board Members, Staff, or ESP

5. Announcements & Notifications

6. Adjourned Meeting at 11:16am

The minutes were adopted by the Board of Directors at a meeting held on December 15, 2025.

COLÈGIATE PREPARATORY ACADEMY, INC.

Meeting of the Board of Directors
December 15, 2025

Board of Directors

Roberto Blanch, Secretary (*Present*)

Susie Dopico (*Present*)

Tom Rompella (*Board Member Elect*) (*Absent*)

***In order to allow greater community involvement, today's meeting was held physically at the school and via communications media technology.*

Minutes

1. Opening Exercises

- a. Called to Order at 11:02am
- b. Established a Quorum
- c. **APPROVED:** The Board approved to accept the Resignation of Board Chair & Director, Luis Fuste.
Motion to approve by Susie Dopico; second by Roberto Blanch; motion passed unanimously
- d. **APPROVED:** The Board approved to nominate (election pending) Tom Rompella to Board of Directors, further discussed appointing him as Board Chair & President once elected.
- e. **APPROVED:** The Board approved to receive & file the Financial Statements for the quarter ending September 30, 2025.

Motion to approve by Susie Dopico; second by Roberto Blanch; motion passed unanimously

2. Public Comment - None

3. Consent Agenda - All items listed with letter designations are considered routine and were enacted by one motion.

- a. **APPROVED:** The Board approved the October 6, 2025 Board Meeting Minutes.
Motion to approve by Roberto Blanch; second by Susie Dopico; motion passed unanimously

4. Action & Discussion Items

- a. Principal Report (*Noelle Iglesias*)
- b. Financial Report

- a. **APPROVED:** The Board reviewed and approved the Financial Statements and Independent Auditors' Reports for the period ending June 30, 2025, including ratification of all necessary Year-End Grants and/or Loans.
 - 1. Including transfers to Somerset Academy, Inc.
Motion to approve by Roberto Blanch; second by Susie Dopico; motion passed unanimously

c. Other Items by Board Members, Staff, or ESP

5. Adjourn Meeting at 11:15am

*The minutes were adopted by the Board of Directors at a meeting held on February 12, 2026.

COLÉGIATE PREPARATORY ACADEMY, INC.

Meeting of the Board of Directors
February 12, 2026

Board of Directors

Roberto Blanch, Secretary (*Present*)
Susie Dopico (*Present*)
Erika Sanchez (*Board Member Elect*) (*Present*)

***In order to allow greater community involvement, today's meeting was held physically at the school and via communications media technology.*

Minutes

1. Opening Exercises

- a. Called to Order at 2:00pm
- b. Established a Quorum
- c. **APPROVED:** The Board approved to elect Erika Sanchez to the Board of Directors, further approved to appoint her as Board Chair & President.
Motion to approve by Roberto Blanch; second by Susie Dopico; motion passed unanimously

2. Public Comment - None

3. Consent Agenda - All items listed with letter designations are considered routine and were enacted by one motion.

- a. **APPROVED:** The Board approved the December 15, 2025 Board Meeting Minutes.
- b. **APPROVED:** The Board approved to receive & file the Financial Statements for the quarter ending December 31, 2025.

Motion to approve by Roberto Blanch; second by Susie Dopico; motion passed unanimously

4. Action & Discussion Items

- a. Principal Report (*Noelle Iglesias*)
- b. Financial Report (*Alina Chester*)
 - a. Discussed ongoing conversations on the use of referendum funds for teacher salaries
- c. Other Items by Board Members, Staff, or ESP

5. Adjourned Meeting at 2:43pm by unanimous vote

The minutes were adopted by the Board of Directors at a meeting held on May 18, 2026.

COLLEGIATE PREPARATORY ACADEMY, INC.

Meeting of the Board of Directors
May 18, 2026

Board of Directors

Erika Sanchez, President & Board Chair (*Present*)
Roberto Blanch, Secretary (*Absent*)
Susie Dopico (*Present*)

***In order to allow greater community involvement, today's meeting was held physically at the school and via communications media technology.*

Minutes

1. Opening Exercises

- a. Called to Order at 11:04am
- b. Established a Quorum

2. Public Comment – None

3. Consent Agenda - All items listed with letter designations are considered routine and were enacted by one motion.

- a. **APPROVED:** The Board approved the February 12, 2026 Board Meeting Minutes.
- b. **APPROVED:** The Board approved to receive & file the Financial Statements for the quarter ending March 31, 2026.
- c. **APPROVED:** The Board approved to re-appoint Noelle Iglesias as the Parent Conflict Liaison/Parent Representative for the 2026-2027 school year.
- d. **APPROVED:** The Board approved the Annual Ratification & Reapproval of Board Policies & Procedures, including:
 - a. General Board Policies & Procedures
 - 1. Conflict of Interest (*Each Board Member is required to sign and return the written acceptance form*)
 - 2. Ethics
 - 3. Whistle Blower
 - 4. Bylaws – As amended to remove 15-year term limit.
 - b. Student Policies
 - 1. Anti-Discrimination Policy / Title IX
 - 2. Out of State and Country Field Trip Policy
 - 3. Student Enrollment Lottery Policy
 - 4. Internet Safety Policy

5. Florida High School Athletic Association Participation & Adoption of Bylaws
- c. Financial Policies.
 - d. Policy and Procedures for Charter School Compliance with School Safety and Security Requirements template (each school must complete their own document using the approved template). Further approving attached additional policies that are not included in the state template (Involuntary Examinations, Tornado Watch, Progressive Discipline)
 - e. **APPROVED:** The Board approved to authorize the Board Chair the ability to approve any year-end financial items which may be necessary to close the books.
 - f. **APPROVED:** The Board approved the Preliminary Board of Directors Meeting Schedule for the 2026-2027 School Year.
 - g. **APPROVED:** The Board approved the adoption of the Wellness Policy.
 - h. **APPROVED:** The Board approved to Accept the Annual Family Educational Rights and Privacy Act (FERPA) Notice for Directory Information. Further approving to adopt the FERPA Hearing Procedures and authorizing the Board Chair the ability to make necessary changes as reviewed by legal and staff.

Motion to approve by Susie Dopico; second by Erika Sanchez; motion passed unanimously

4. Action & Discussion Items

- a. Principal Report (*Noelle Iglesias*)
- b. Financial Report (*Alina Chester*)
 - a. Discussed the referendum funds for teacher salaries that will may need to be repaid; Fernando recommends to look into the how ADP used to do it with a co-employment agreement.
 - b. **APPROVED:** The Board reviewed and approved the Final 2025-2026 Annual Budget
 - c. **APPROVED:** The Board reviewed and approved the Proposed 2026-2027 Annual Budget, including the referendum funds, contingent upon response regarding the funds.
Motion to approve by Susie Dopico; second by Erika Sanchez; motion passed unanimously
- c. Other Items by Board Members, Staff, or ESP

5. Adjourn Meeting at 11:31am by unanimous vote

The minutes were adopted by the Board of Directors at a meeting held on September 14, 2026.